

Governors State University MSW Advanced Field Education Time Sheet

Student's Name: _____
 Fall 2017 _____ Spring 2018 _____

Placement Week	Day 1	Day 2	Day 3	<i>Additional Time Earned During Week</i>	Total Hours Earned During Week	Cumulative Hours To Date	Signature of Field Instructor (Completed at weekly supervision)
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
Total							

 Field Site Instructor Signature

 Date

 Task Supervisor Signature (if applicable)

 Date

 Student Signature

 Date

1. Do not include any descriptive notations on this form, only record the hours pertaining to the field placement
2. Students are expected to complete:
 - 16 hours** MSW Advanced (480 hours – end of internship)
 - 16 hours** School Concentration (600 hours – end of internship / end of agency school year)
3. Please copy, complete, and sign this document, then turn it in with your evaluations.

*If the student **has not** fulfilled the required hours by the end of their term, write a brief statement outlining the plan with anticipated date of completion. Complete the **Interim Plan Form**.